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From the Editor

ILA's LOOK, PRODUCTION, SUBMISSION AND DISTRIBUTION PROCEDURES CHANGE WITH 98

Thanks to the efforts of Frank Burleigh, our database and software developer, the format of the ILA is cleaner and the text has a sharper print resolution. In addition, Frank has created a program that quickly converts the ILA text into e-mail and Web-based formats.

The procedures for submitting items to the ILA have also changed. Limited production time and the variety of formats and styles in which submissions arrive make the need for standard submissions all the more essential. New submission procedures are outlined on the attached flier. Individuals or groups who submit to ILA will want to save the flier for their records. Not following these guidelines may delay the inclusion of submissions.

Starting January 19, ILA will be distributed through containers placed at the following locations: student lockers, the commons area by Howie's, and the circulation desk in the library. ILA will no longer be placed in mailboxes. Because it costs money to produce the ILA, it doesn't make sense to place it in the mailboxes of persons who would rather not have the paper version. Using distribution sites will allow us to adjust the number of copies made. This means that neither paper nor money will be wasted.

Harris Lecture

HOW IS INTERNATIONAL HUMAN RIGHTS LAW ENFORCED?
Professor Harold Hongju Koh will present the 1998 Harris Lecture on Wednesday, January 21 at noon in the Moot Court Room. The title of the lecture is "How is International Human Rights Law Enforced?" Professor Koh is the Latrobe Smith Professor of International Law and Director of the Orville Schell Center for International Human Rights at Yale Law School. Everyone is invited to attend.

News From The Faculty

Professor David Fidler serves as Chair of the Legal Subgroup on the Protection of Confidential Information in the Proposed Protocol to the Biological Weapons Convention of the Federation of American Scientists Working Group on Biological Weapons Verification. As Chair, he was the primary author of the Legal Subgroup's Working Paper on the protection of confidential information. The paper was submitted in early January to the diplomatic delegations in Geneva negotiating the proposed protocol to the Biological Weapons Convention. He will make a formal presentation on this subject during the March 1998 negotiating session in Geneva.

Professor Fidler's article "Trade and Health: The Global Spread of Diseases and International Trade" has been accepted for publication in 40 German Yearbook of International Law (1997).

Steve Akard, who taught writing here last year, is working for the State Department this year. He has been assigned to the Consulate in Mumbai (Bombay), and is scheduled to leave in mid-February for a two-year tour.

Steve writes, "The Consulate is located in an old Raj palace on the sea, housing is nearby, and the teeming metropolis of the city awaits. We are very excited about the assignment. The post is relatively small (about 25 U.S. officers) and as a result, quite cohesive. Mumbai is designated as an English-speaking post, despite the plethora of languages present. However, the State Department provides self-study Hindi materials. The Washington Post featured Mumbai in the Sunday travel section a few weeks ago, and National Geographic's May cover story was on the 50th anniversary of independence in India. Meanwhile, I keep a sharp lookout for Secretary Albright in the State Department cafeteria. One sighting so far."

Steve invites former students who make it to India to look him up. Those wishing to contact Steve may write to him at:
American Consulate General - Mumbai
Department of State
Washington, DC 20521-6240

News from the Recorder's Office

SPRING COURSE SELECTION

Students will find in their mailboxes a list of courses for which they registered. For room assignments students should refer to the class schedule grid.

DROP/ADD
From **January 9 through January 16**, students may make drop/add adjustments. (There is a $5.00 telephone charge.) There will be a two-step process for completing and executing a valid schedule adjustment.

Students *must*
A. see the Law School Recorder to drop any course and to determine if space exists for them to add particular courses.

B. use a touchtone telephone to call the University Registrar's Office to execute the transactions that *were* approved in writing by the Law School Recorder. Instructions for the touchtone telephone system have been placed in student mailboxes. Students will be billed $5.00 for each telephone call in which they drop and/or add courses (regardless of how many transactions are made per call).

**WAIT LIST NOTICES**

Wait list notices will be placed in individual student mailboxes upon the opening of a course. Upon receipt of a notice, students should respond either "yes" or "no" immediately, as other students are waiting.

**News From Student Affairs Office**

**SPRING AND SUMMER SCHEDULES**

The spring and summer schedules are attached.

**SNYDER APPLICATIONS**

Applications for the Snyder Scholarship are due this Tuesday, January 13 in Dean Fromm's office.

**MARTIN LUTHER KING JR. HOLIDAY**

Classes will not be held at the University or Law School on Monday, January 19, Martin Luther King Jr. Day.

**GRADES**

Under faculty policy, fall grades are due on January 20.

**BAR EXAMINATION APPLICATION DEADLINES**

Third Year Students: Do not miss Bar examination deadlines. Some states have early filing deadlines. For example, the deadline for Ohio is January 15. For Illinois it is February 1. Students should look in their mailboxes this week for a complete list.
News From Career Services

**1L MOCK INTERVIEW PROGRAM WITH LOCAL ATTORNEYS**

During the week of January 26, CSO will provide students with an opportunity to practice interviewing skills with a local attorney. This will allow students to experience what a real interview might be like. Students should register by noon on January 21 for one of the sessions.

Each session is 30 minutes in length. This will allow for both the interview and a critique.

Sign-up is on a first-come, first-served basis in the Career Services Office. (If there are additional spaces on the day of the deadline, CSO will open the program to 2L and 3Ls.)

**RESUME CRITIQUE SESSION**

CSO will conduct an interactive workshop on effective resumes. The workshop will be held on Thursday, January 29 at noon in Room 214.

Session participants will break into small groups and act as a "hiring committee." Each "committee" will be given a set of resumes and will be asked to "fill" several positions. Following the group exercise, participants will discuss how resume content and format affect hiring decisions.

This workshop will provide an excellent opportunity for improving the message, format and content of one's resume.

Space for the workshop is limited; students should sign up outside of CSO.

**ISBA/YOUNG LAWYER SECTION CAREER DAY**

Students who have not decided on a definite practice area should attend the ISBA/Young Lawyer Section Career Day. Career Day happens on Saturday, February 7 from noon until 2:00 p.m. at the Indiana Bar Center in Indianapolis.

Career Day provides students with the opportunity to talk one-on-one with more than 40 attorneys from different practice areas and settings. Lawyers share information about their typical day at work, growing areas of law, and much more.

This is the largest gathering for attorney-student interaction. Because Career Day provides one of the best opportunities for defining career goals and gathering useful information for interviews, CSO especially encourages 1Ls to attend.

Students who need directions to the Indiana Bar Center should stop by CSO.

**News From Student Organizations**
WOMEN'S LAW CAUCUS

Women's Law Caucus will meet this Wednesday, January 14 at 12:15 p.m. in Room 122. The spring semester will begin with preparation for the annual WLC Auction as well as planning for speaker events, discussions and service projects. As always, everyone is invited to attend.

BACK TO SCHOOL FOR OUTREACH FOR LEGAL LITERACY

This semester OLL introduces kids to contract and tort concepts and the conduct of a trial. The kids practice direct examination and cross-examination. The semester culminates in a trial of Calvin v. Suzie for injury due to a thrown snowball. Students interested in teaching a local fifth grade class should contact Professor Orenstein at avivaorenstein@law.indiana.edu for details.

Staff Highlight

Beth Plew: Making Media Available for Learning

Beth Plew is one of the people who enables the law school to effectively fulfill its mission.

As coordinator of AV resources Beth Plew not only makes certain that the school has a working inventory of audio and video equipment, but she also makes certain that the equipment is there when needed by staff and students.

Even though managing AV is a full-time job in itself, Ms. Plew also assists with the processing of admissions applications, helping to make certain that our school continues to have the best-qualified students.

In her spare time Ms. Plew continues to further her own education. She is about two years from finishing another degree. She also enjoys traveling to new places and experiencing new cultures.

Staff like Beth Plew play an important role in the operation of the law school.

Announcements

AV SERVICE REQUESTS

A-V services would like to offer the following guidelines for making A-V requests.

Any member of the law school community may request audio-video and other media services. However, A-V Services cannot process a request without a name and an e-mail address to which it can respond. If the request comes from a secretary, include the faculty member's name. If the request comes from a student, identify the relevant student organization. Send requests to Beth Plew, our A-V supervisor. E-mail your requests to AV@law.indiana.edu.
In the request, please include a description of what you want A-V to do. Include the date, location, starting time and duration of the event. If you are requesting that A-V videotape the event, state the nature of the activity being videotaped. When requesting something other than videotaping a class, include the name of the person who will unlock the room and arrange furniture if necessary. If the request is for taping in 219 or 222, specify whether A-V is to make one or two tapes.

Requests for taping should include directions on what should be done with the videotape when the taping is completed.

When requesting that A-V play a videotape for a group, specify whether the A-V operator will be expected only to set up and take down the equipment, or whether the A-V operator should remain throughout the event.

A-V Services appreciates your cooperation.

TOUR GUIDES

The Admissions Office has distributed schedules for returning tour guides. Returning guides will find the schedules in their mail boxes. Please complete and return the schedule to the Admissions Office, Room 230 as soon as possible.

Students who were not tour guides during the fall semester, but would like to help this spring should stop by the Admissions Office for information.

Calendar

TUESDAY, JANUARY 13

...Snyder Applications are due in Dean Fromm's Office.

WEDNESDAY, JANUARY 14

...Women's Law Caucus, 12:15 p.m. in Room 122.

THURSDAY, JANUARY 15

...Ohio Bar Exam.

FRIDAY, JANUARY 16

...Last day for Drop/Add (runs from January 9 through January 16.)

MONDAY, JANUARY 19

...Martin Luther King Jr. Day; No Classes.
...ILA no longer distributed to student mailboxes.

**TUESDAY, JANUARY 20**

...Grades are due.

**WEDNESDAY, JANUARY 21**

...Harris Lecture, "How is International Human Rights Law Enforced?" Professor Hongju Koh, noon in the Moot Court Room

...Register by noon for CSO mock interviews.

**MONDAY, JANUARY 26**

...CSO mock interviews begin.

**THURSDAY, JANUARY 29**

...CSO resume critique workshop, noon, in Room 214.

**SATURDAY, FEBRUARY 7**

...ISBA/Young Lawyer Section Career Day, 12:00-2:00 p.m. at the Indiana Bar Center in Indianapolis.