8-1937

By-Laws of the Indiana State Bar Association

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BY-LAWS OF THE INDIANA STATE BAR ASSOCIATION

I. MEETINGS—QUORUM—ORDER OF BUSINESS

1. The Association shall convene at the place and hour indicated in the notice therefor.

2. The presence of twenty-five members shall constitute a quorum.

3. The Board of Managers shall prescribe the order of business and arrange the program for the Annual and Mid-Winter Meetings and shall cause a program thereof to be printed and distributed to the members.

II. BOARD OF MANAGERS

The Board of Managers shall have the management of the business and prudential concerns of the Association and shall have such specific powers and perform such specific duties as are conferred and imposed upon it by the Articles of Association and By-Laws of the Association.

III. PRESIDENT AND VICE-PRESIDENT

1. The President shall assume the duties of his office on the adjournment of the Annual Meeting at which he is elected. He shall, when present, preside at all meetings of the Association and shall at each Annual Meeting deliver the President's address.

2. In the absence of the President or in case of vacancy in the office of the President, his duties shall be discharged by the Vice-President.

IV. SECRETARY-TREASURER

1. The office of Secretary and the office of Treasurer shall be filled by the same person. His compensation shall be fixed by the Board of Managers, and the Board shall reimburse him for the expense of such stenographic services and traveling expenses as to them seem proper.

2. The Secretary shall keep a record of the proceedings of the Association and the Board of Managers and all matters of which a record shall be ordered by the Association or Board of Managers. He shall keep an accurate roll of the officers and members of the Association; shall notify officers and members of the committees of their election or appointment, and shall notify new members of their election. He shall issue notices of all meetings with a brief note in case of special meetings of the object or which they are called—notice of the Annual Meeting to be issued at least thirty (30) days prior thereto. He shall, upon the order of the respective chairman thereof, issue calls for all committee meetings. He shall superintend the publications of the Association as directed by the Board of Managers, and shall be the custodian of the records, archives, and seal of the Association.

The Treasurer shall keep at all times a complete roll of the members, shall demand, receive and receipt for all moneys due the Association, and shall safely keep and disburse the same under the direction of the Board of Managers. At each Annual Meeting he shall make a written itemized report of his receipts and disbursements.
V. COMMITTEES

1. This Association shall have the following standing committees:
   1. Jurisprudence and Law Reform
   2. Legislation
   3. Legal Education
   4. Membership
   5. Grievance
   6. Necrology
   7. Entertainment
   8. American Citizenship

2. Special committees may be authorized from time to time by vote of the Association.

3. Except as herein otherwise provided, all committees shall be appointed by the President, by and with the advice and consent of the Board of Managers, and within thirty days after the Annual Meeting, and it shall be the duty of the Secretary promptly to notify the members of the various committees of their appointment.

4. Upon presentation of an itemized bill therefor, provided by the Secretary, the Treasurer shall reimburse committee members for actual traveling expenses in attending such committee meetings as are not held in conjunction with the regular Annual or special meetings of the Association.

5. Committee reports shall be in writing, signed by the chairman, and shall show what members thereof concur therein. All committee reports shall, so far as practicable, be filed with the Secretary a sufficient length of time before the Annual Meeting to enable the Board of Managers, if deemed advisable, to have such reports printed and distributed to the members before the Annual Meeting.

VI. COMMITTEE ON JURISPRUDENCE AND LAW REFORM

The Committee on Jurisprudence and Law Reform shall consist of ten (10) members, two of whom shall be appointed and serve for one year, two for two years, two for three years, two for four years, and two for five years; and on the expiration of such terms all appointments thereafter shall be for five years. The members of such committee shall be appointed within thirty days after the adjournment of the Annual meeting of the Association. All vacancies shall be filled for the unexpired term by appointment by the President. It shall be the duty of this committee to consider and report to the Association such changes in the law as, in its opinion, should be adopted; also to scrutinize proposed changes, and when deemed necessary, report upon the same, together with its recommendations; also to observe the working of the judicial system of the state and to consider and report to the Association such changes therein and in practice and procedure as, in its opinion, should be adopted; also to scrutinize proposed changes therein, and when deemed necessary, report the same, together with its recommendations; also to consider and report such other matters affecting the interests of the profession, as, in its judgment, should be acted upon by the Association. (As amended 1922.)
VII. COMMITTEE ON LEGISLATION

1. The Committee on Legislation shall consist of seven (7) members. It shall be the duty of this committee to place before the General Assembly all measures recommended for passage by the Association, and to use all proper means to secure their enactment into law, and to oppose by all proper means such proposed legislation as the Association may direct; also to scrutinize proposed legislation and to observe such legislation as may be enacted by the federal Congress and the Legislatures of other States, and to report to the Association such as it may deem likely to be advantageous to the State of Indiana; also to report to the Association proposed legislation recommended by the Conference of Commissioners on Uniform State Laws and to assist in procuring the enactment of legislation proposed or approved by said conference.

2. In case of emergency arising requiring the action of the Association upon proposed legislation prior to the Annual Meeting, the Board of Managers shall have authority to take such action as may be deemed proper and shall make report thereof at the ensuing Annual Meeting.

VIII. COMMITTEE ON MEMBERSHIP

1. The Membership Committee shall consist of the Vice-President, who shall be ex-officio chairman thereof, one District Chairman for each congressional district, a District Committee consisting of one member for each county in the district, and in addition thereto, one member residing in each city of more than 20,000 population, and not a county seat. The District Chairman shall be selected by the Vice-President, and all other members by the respective district chairmen, subject to the approval of the Vice-President.

2. The Board of Managers shall constitute the Executive Committee on Membership and at each meeting of such Board shall consider the report and recommendations of the Membership Committee on applications for membership received to that date and shall elect or reject such applicants. The names of those elected to membership shall be published in the Indiana Law Journal.

3. The Membership Committee shall meet from time to time on call of its Chairman and its proceedings shall at all times be secret and confidential; on the question of approval of applications for membership, the approval of the Chairman of the Committee and of the member from the congressional district in which the applicant resides shall be sufficient and it shall not be necessary to call a meeting of the entire committee for the purpose of passing on such application.

IX. COMMITTEE ON LEGAL EDUCATION

The Committee on Legal Education shall consist of seven (7) members. It shall be the duty of this committee to examine into the systems of legal education and requirements for admission to the Bar, and to report such recommendations to the Association relative thereto as it may deem advisable.

X. COMMITTEE ON GRIEVANCES

The Committee on Grievances shall consist of seven (7) members. It shall be the duty of this committee to investigate complaints preferred by any reputable person, or it may make investigation upon its own motion, in the following classes of cases:
First—Against any member of the Association for fraud, crime, or immorality, or for misconduct in his relations to the Association or in his profession.

Second—Against any attorney or any person pretending to be an attorney, practicing the profession in any manner in this state, who is not a member of the Association, for fraud, crime or gross unprofessional conduct.

Third—Concerning any other grievances touching the practice of law, judicial conduct or the administration of justice.

If the committee is of the opinion that the matter should be heard it shall cause the complaint to be put in writing, signed by the complaining party, or by the chairman of the committee if such investigation be undertaken by the committee on its own motion, and shall fix a time and place of hearing, and shall cause notice of the time and place of hearing, together with a copy of the complaint, to be mailed by registered letter to his last known place of business to the party complained of and to the party preferring the complaint.

At the time and place appointed for hearing, the complainant and defendant shall each be allowed to appear personally and by counsel and produce their witnesses; Provided, that in case of charges against a member of the Association, no counsel who is not a member of the Association shall be permitted to appear.

The defendant may file an answer and the committee shall then proceed to a hearing of the matter upon the complaint and answer and evidence produced. The committee may, either on its own motion or upon request of either party, summon other witnesses, and if such witnesses be members of the Association, their refusal to attend shall be deemed to be misconduct in their relations to the Association.

Five (5) members of the Committee shall constitute a quorum for the hearing and determination of the case, but a less number may adjourn from time to time.

If, upon hearing, the committee finds the complaint or any material portion of it to be true, it shall so report to the next annual meeting with its recommendations as to the action to be taken thereon, and may, in its discretion, report the evidence, or such portion thereof as may be requested by either party.

If, however, in the opinion of the committee, the matter is not such as to require action at the Annual Meeting of the Association, or is of such character that in the opinion of the committee, action should be taken prior to such meeting, the committee shall report to the Board of Managers, which shall have authority to take such action in the premises, other than expulsion from the Association, as may be deemed proper, and may appoint some member of the Association as counsel in the matter.

All the foregoing proceedings shall be secret and confidential, except as their publication is herein provided for.

The reasonable disbursements for expenses incurred in any investigation, trial or prosecution undertaken by reason of the filing of a complaint as herein provided, shall be paid out of the funds of the Association upon order of the Board of Managers.
the Annual Meeting the names of all the members who shall have died during the year, and to prepare suitable biographical sketches for publication in the printed proceedings of the Association.

XII. COMMITTEE ON ENTERTAINMENT

The Committee on Entertainment shall consist of five (5) members, including the Secretary-Treasurer. It shall be the duty of this committee to procure a suitable place in which the sessions of the Association may be held at the place and time designated by the Board of Managers, to provide suitable entertainment for the members of the Association in attendance at the Annual Meeting, and to arrange for the annual banquet.

XII-A—COMMITTEE ON APPOINTMENT OF JUDGES

The Committee on Appointment of Judges shall consist of the Board of Managers.

It shall be its duty to consult and advise with the Governor of the State respecting the appointment by him of Judges to fill vacancies.

It shall be its duty also to recommend to the President of the United States and the Senators from the State of Indiana competent lawyers from the State for appointment as Judges to fill vacancies in the United States District Court of Indiana, the Seventh Circuit Court of Appeals and the United States Supreme Court.

XIII. DUES

Each member (except as hereinafter provided) shall pay to the Association for annual dues the sum of Seven ($7.00) Dollars payable on January first of each year, in advance, which sum shall include the subscription of the member to the Indiana Law Journal. A newly elected member shall pay in advance such dues pro rata for the balance of such year in which he is elected, computed on a quarterly basis, beginning with the quarter of the year in which his nomination or application for membership is made.

During the first five years from the date of his admission to practice, the annual dues of each member heretofore or hereafter admitted to membership shall be Two ($2.00) Dollars, save that there shall be no refunding of dues paid prior to January 1, 1934.

The annual dues of student members of the Association shall be One ($1.00) Dollar.

No person shall be in good standing or be qualified to exercise or be entitled to receive any privilege of membership who is in default in the payment of his dues for one year.

XIV. NEW MEMBERS

All applications for membership in the Association shall be made in writing; shall show the place of residence (with office address in cities) of the applicant and shall bear the endorsement and recommendation of two members of this Association. All such applications shall be accompanied by check for one year's dues and shall be immediately referred to the Chairman of the Membership Committee which shall act upon the same in accordance with the powers granted in Article VIII hereof; the applicant shall be notified of the action of the committee by the Secretary, and his check returned in the event his application is rejected.
XV. NON-RESIDENT MEMBERS

Any member of this Association in good standing, who shall remove from
the State of Indiana, may, by filing his written request with the Secretary, be
continued as a non-resident member and entitled to receive the publications of
the Association upon payment of annual dues of Two ($2.00) Dollars.

XVI. LIFE MEMBERS

Any member of this Association in good standing may for good cause, by
vote of the Association, upon the recommendation of the Membership Com-
mittee, at any Annual Meeting, be continued as a life member of the Associa-
tion without the payment of dues.

XVII. WITHDRAWAL AND EXPULSION

1. Withdrawal from membership may be effected by application to the
Secretary and the payment of all unpaid dues, including those of the current
year.

2. Any member of the Association may be suspended or expelled
by
the
Board of Managers for the non-payment of dues, or by a majority vote of the
Association, for fraud, crime or immorality or for misconduct in his relations
to the Association, or in his profession, or in a judicial office.

XVIII. AFFILIATED ASSOCIATIONS

1. Any county or city bar association within the State of Indiana may be-
come affiliated with this Association on application filed with the Secretary at
any time. Such application shall be in writing, signed by the President and
Secretary of such local association, and shall state the name and object of such
association and the number of its members. Such application shall be presented
to the next succeeding Annual Meeting of this Association, and favorable action
thereon by a majority vote shall constitute the applicant an affiliated association.

2. Each affiliated association shall be entitled to at least one delegate to
represent it in this Association, and if such affiliated association has twenty or
more members it shall be entitled to two delegates for every twenty members
or the major fraction thereof.

Such delegates shall be entitled to all the privileges of membership at and
during the meetings of this Association.

Such affiliated association shall nominate and properly accredit such dele-
gate to the Secretary of this Association at least ten days prior to the Annual
Meeting of this Association.

XIX. REPRESENTATIVES

The President, during vacation, may appoint one or more members to rep-
resent the Association, and promote its interests on any occasion deemed expedi-
ten by him; and over his official hand, attested by the Secretary, duly accredit
him as such representative.

XX. PUBLICATIONS

The Board of Managers shall cause the proceedings of the Annual Meeting
to be published and distributed yearly and shall also cause to be published and
distributed such other matter as the Association shall direct or said Board may
deem advisable to be published and distributed.
XXI. AMENDMENTS

These By-Laws may be amended at any regular Annual or Mid-Winter Meeting of the Association by a two-thirds vote of the members present, provided not less than fifty members be present.

XXII. JOINT COUNCIL ON LEGAL EDUCATION

The Indiana State Bar Association shall have a committee known as the Joint Council on Legal Education; this committee shall consist of the deans of the approved law schools of the State of Indiana and the Committee on Legal Education of this Association. The President of this Association shall be ex-officio a member of said committee and the chairman thereof.

Said committee shall at the call of the chairman meet with the members of the Supreme Court and the Board of Bar Examiners and discuss legal education and standards and requirements thereof for admission to the bar.

The committee may in its discretion make recommendations from time to time to the Supreme Court on educational standards and requirements for admission to the bar.